

## Junior Attorney

### About this Job Opportunity:

**Corruption Watch** is a civil society organisation that gathers analyses and shares information on corruption in South Africa and supports a more engaged and active civil society.

**Corruption Watch, based in Johannesburg**, currently has the following vacancy: **Junior Attorney**

### Key performance areas include:

- Drafting of pleadings, reports, letters, briefs to advocates, memoranda to attorneys, PAIA applications and other legal correspondence
- Contribution to assessment of legal strategy and approaches to strategic impact litigation
- Assessing and processing reports of corruption in terms of Corruption Watch criteria, investigating reports of corruption and compiling investigative reports
- Research on draft legislation, policy and international anti-corruption obligations and duties and drafting such submissions
- Supervision of junior members of the team under guidance from the Head of the Unit
- In – house legal duties which include vetting of media article and assistance with company secretary work and draft funding applications and reports

### Applicants for the Junior Attorney vacancy must have the following:

- LLB, Admitted attorney
- At least three (3) years' work experience, including litigation, research and writing experience
- Proactive attitude, with enthusiasm for Corruption Watch's mission and vision
- Ability to work closely with diverse group of professionals and different departments
- Excellent administrative and file management skills
- Ability to adapt in a fast changing environment
- Desktop forensic investigation experience will be an advantage
- Preferably fluency in at least one African language
- Excellent computer literacy skills
- A valid driver's license

View the full job description and application instructions on the [Vacancies page](#) at and [email](#) your application by **Wednesday 31st May 2017**

### **Job Details**

**Employer:** Corruption Watch

### **Description:**

**Corruption Watch** is a civil society organisation that gathers analyses and shares information on corruption in South Africa and supports a more engaged and active civil society.

**Corruption Watch, based in Johannesburg**, currently has the following vacancy: **Junior Attorney**

### Key performance areas include:

- Drafting of pleadings, reports, letters, briefs to advocates, memoranda to attorneys, PAIA applications and other legal correspondence
- Contribution to assessment of legal strategy and approaches to strategic impact litigation
- Assessing and processing reports of corruption in terms of Corruption Watch criteria, investigating reports of corruption and compiling investigative reports
- Research on draft legislation, policy and international anti-corruption obligations and duties and drafting such submissions
- Supervision of junior members of the team under guidance from the Head of the Unit
- In – house legal duties which include vetting of media article and assistance with company secretary work and draft funding applications and reports

### Applicants for the Junior Attorney vacancy must have the following:

- LLB, Admitted attorney

- At least three (3) years' work experience, including litigation, research and writing experience
- Proactive attitude, with enthusiasm for Corruption Watch's mission and vision
- Ability to work closely with diverse group of professionals and different departments
- Excellent administrative and file management skills
- Ability to adapt in a fast changing environment
- Desktop forensic investigation experience will be an advantage
- Preferably fluency in at least one African language
- Excellent computer literacy skills
- A valid driver's license

View the full job description and application instructions on the [Vacancies page](#) at and [email](#) your application by **Wednesday 31st May 2017**

**Salary:**

**Location:** Gauteng

**Contact Details**

**Contact Person:** Tracy Nyman

**Contact Number:** 083 310 1050

**Contact Email:** [tracy@actionappointments.co.za](mailto:tracy@actionappointments.co.za)